

# **ASSOCIATED ARTISTS OF PITTSBURGH**

## **Board of Directors Meeting**

**May 9, 2016, 6:30 PM – Ice House (100 43<sup>rd</sup> Street, Pittsburgh)**

Attendees: Chris King, Tom Bakaitus, Brian Siewiorek , Ryan Lammie, David Stanger, Emily Meyer, Mia Henry, Jeff Jarzynka, Jack Tomayko, Scott Hunter, Ken Antol

Absent: John Lewis, PJ Zimmerlink, Cecile Shellman, David Bush, Ann Thompson

Guest: Juliana Morris, Executive Director

### Welcome

Chris King brought the meeting to order. The primary focus of the meeting is the opening of the Annual Exhibition matters and the Preview Party, on Friday and Saturday this week, to ensure that final steps are covered.

### Executive Director Report

Juliana Morris provided an update on a number of topics on the Annual Exhibition and other matters.

The April jurying for the Annual included 650 submissions from 238 AAP members and 36 non-members, which was a record response for the Annual; there was the March screening for new members which also helped the response for the Annual, a significant effort was put into contacting potential new members for AAP through universities, other organizations, etc.; Juliana provided a further overview of the Annual processes and related matters, the drop off for jurying at the Wholey warehouse, update on media releases and online postings; discussion of catalog design and photography, including color photos for all works this year; catalogs should be delivered to the Carnegie by Noon on May 13, prior to the Preview Party; budget for Annual is in a \$6K profit position at this point; budget was increased to allow for drink tickets for the member artists.

Other matters covered included the Mayor's reception for the AAP and GPAC artists for the works on display in the Mayor's office; the Visual Arts Career Orientation Program (VACOP) came to a close for the year; the Form 990 for the prior fiscal year was filed by the extended due date.

### AAP Business

The remaining AAP business for the meeting related to the Preview Party and related steps; additional committee member meetings have been held as needed for the Preview Party, and additional meetings and final planning will occur this week prior to the event, including a final

wrap up meeting Thursday night this week; Chris King gave an update on the space to be used in the main foyer at the Carnegie toward the café side; further updates on ticket sales, sponsorships and open amounts that are due from sponsors (payments expected shortly); Jack Tomayko and Chris King gave an update on the food and wine for the Preview Party, final confirmations to be provided to caterer this week; Emily discuss the media presence and attendance at Preview Party – Post-Gazette, Tribune-Review, Whirl, Local Pittsburgh, etc.; Emily discussed the mail and check processes to date for the Preview Party, and final steps for the week; logistics and ticket process for the welcome table was discussed and to be finalized this week, including art purchase vouchers for paid tickets; Brian Siewiorek will serve as the MC for the event and will cover the announcements; we have several member artist volunteers for the event who will help with any logistics and check in; we have invited the Carnegie staff involved with the Annual to the Preview Party as our guests, and we have additional invited guests from arts organizations as comps – to be finalized this week; several committee members and volunteers will arrive early before the Preview Party to ensure that set up is complete – all significant matters and steps appear to be covered at this point.

#### Additional Financial Matters

Juliana provided a brief update on the financials and investment account balances.

#### Adjournment

Meeting was adjourned.